

**MONMOUTH MUNICIPAL JOINT INSURANCE FUND  
MINUTES  
SEPTEMBER 9, 2021  
ZOOM VIRTUAL MEETING  
1:30 P.M.**

Meeting Called to Order by Chairman Rogers. Open Public Meeting Statement read into the record by Mr. Sacco.

**Pledge of Allegiance**

**ROLL CALL OF EXECUTIVE COMMITTEE:**

Tom Rogers	Chairman	Boro of Rumson	Present
Bryan Dempsey	Secretary	Spring Lake	Present
<b>EXECUTIVE</b>	<b>COMMITTEE</b>	<b>MEMBERS</b>	
Thomas Nolan		Boro of Brielle	Present
Anthony Mercantante		Middletown	Present
Laurie Roth		Allentown	Absent
Jonathan Capp		Marlboro Township	Present
Lori Cole		West Long Branch	Present

**ALTERNATE EXECUTIVE COMMITTEE MEMBERS:**

Jeffry Bertrand		Wall Township	Present
Adam Hubeny		Atlantic Highlands	Present

**APPOINTED OFFICIALS PRESENT:**

<b>Executive Director /Administrator</b>	Perma Risk Management Services	Stephen A. Sacco	Present
<b>Attorney</b>	Cleary Giacobbe Alfieri & Jacobs	James Cleary, Esq.	Present
<b>Treasurer</b>		Steven Mayer	Present
<b>Claims Service</b>	Qual-Lynx	Gemma Armenia	Present
<b>Safety Director</b>	JA Montgomery	Paul Shives	Present
<b>Risk Management Consultants</b>	The Danskin Agency Conner Strong & Buckelew	Charles Casagrande Mike Avalone	Present Present
<b>Auditor</b>	Hulsart & Company	Rich Hellenbrecht	Absent
<b>Actuary</b>	Actuarial Advantage	Kyle Mrotek	Absent
<b>Underwriting Manager</b>	Conner Strong & Buckelew	Ed Cooney	Present

**ALSO PRESENT**

Joseph Hrubash, PERMA  
 Jason Thorpe, PERMA  
 Donna Phelps, Oceanport  
 Jack Keeler, Sea Bright  
 Barbara Ilaria, Manasquan  
 Thea Kratochvil, Avon by the Sea  
 Scott Carew, Matawan  
 Michael Muscillo, Highlands  
 Kathy Kissane, Qual-Lynx  
 Lisa Gallo, QualCare  
 Jonathon Tavares, CSB  
 Peter Soriero, RMC  
 Sean Kelly, RMC  
 Amy Pieroni, RMC  
 Dominick Cinelli, RMC  
 Alison Kelly, Danskin Agency  
 John Casagrande, Danskin Agency  
 Lindsay Travali, Acrisure  
 Suzanne Bridge, B&B  
 Joe Mirarchi, JA Montgomery  
 Michael Brosnan, JA Montgomery

**APPROVAL OF MINUTES:** July 8, 2021

**MOTION TO APPROVE OPEN MINUTES FOR ABOVE REFERENCED MEETING**

MOTION: Commissioner Nolan  
 SECOND: Commissioner Cole  
 VOTE: Unanimous

**CORRESPONDENCE**

Mr. Sacco referred to two items in the correspondence section of the agenda packet. He reported that the first item was the latest MEL Power of Collaboration advertisement being placed in the League magazine. Mr. Sacco advised that the second item an advertisement for the NJ SEM that will be included in the League magazine.

**TREASURER**

Mr. Mayer referred to the various Bills List contained within the Agenda Packet.

<b>FUND YEAR</b>	<b>AMOUNT</b>
<b>July Supp. Bills List</b>	
Aggregate XS Liab.	\$ 214,398.74
2021	\$ 898,962.89
<b>TOTAL</b>	<b>\$ 1,113,361.63</b>

<b>FUND YEAR</b>	<b>AMOUNT</b>
<b>August Bills List</b>	
2021	\$ 388,040.48
<b>TOTAL</b>	<b>\$ 388,040.48</b>

<b>FUND YEAR</b>	<b>AMOUNT</b>
<b>August Supp. Bills List</b>	
2021	\$ 583.33
<b>TOTAL</b>	<b>\$ 583.33</b>

<b>FUND YEAR</b>	<b>AMOUNT</b>
<b>September Bills List</b>	
2020	\$ 294.88
2021	\$ 200,956.62
<b>TOTAL</b>	<b>\$ 201,251.50</b>

**MOTION TO APPROVE RESOLUTION # 28-21, 29-21, 30-21, AND 31-21 APPROVAL FOR PAYMENT OF JULY 2021 SUPPLEMENTAL BILL LIST, AUGUST 2021 BILL LIST, AUGUST 2021 SUPPLEMENTAL BILL LIST, AND SEPTEMBER 2021 BILL LIST.**

**MOTION:** Commissioner Capp  
**SECOND:** Commissioner Nolan  
**ROLL CALL VOTE:** Unanimous

**EXECUTIVE DIRECTOR:**

**2022 RENEWAL/BUDGET PROCESS** – Mr. Sacco reported that members and Risk Management Consultants received an email with a link to renewal worksheets to begin the 2022 underwriting renewal during the month of July with an August 31<sup>st</sup> completion date. He noted that the Risk Management Consultants and PERMA are currently confirming data within the online database for accuracy toward completion of the 2022 renewal process and to begin the 2022 budget process. Mr. Sacco advised that the Finance Committee will schedule a preliminary 2022 Budget workshop in the upcoming weeks.

**RESIDUAL CLAIMS FUND (RCF)** – Mr. Sacco reported that the Residual Claims Fund met on September 1, 2021 via Zoom, amended its 2020 budget, and introduced its proposed 2022 budget. He advised that the public hearing on the RCF budget will be held on October 20, 2021 at 10:30 AM and referred to Commissioner Nolan’s report on the meeting.

**RCF MEMBERSHIP RENEWAL** – Mr. Sacco reported that the Monmouth JIF is scheduled to renew their membership in the RCF effective January 1, 2022. He then referred to Resolution #32-21 enclosed within the agenda packet.

**MOTION TO ADOPT RESOLUTION #32-21 RENEWING THE MONMOUTH JIF’S MEMBERSHIP IN THE MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND EFFECTIVE JANUARY 1, 2022.**

**MOTION:** Commissioner Nolan  
**SECOND:** Commissioner Capp  
**ROLL CALL VOTE:** Unanimous

**ENVIRONMENTAL JIF (E-JIF) MEETING** – Mr. Sacco reported that the E-JIF met on September 1, 2021 via Zoom and introduced its 2022 Budget. He referred to Commissioner Nolan’s report enclosed within the agenda packet and advised that the E-JIF will hold its public hearing and adopt its 2022 Budget on October 20, 2021. Mr. Sacco added that the E-JIF recognized that it is going to be a tough budget year for the local JIFs and increased its dividend to \$3.1 million which covers approximately 72% of its total budget.

**E-JIF MEMBERSHIP RENEWAL** – Mr. Sacco reported that the Monmouth JIF is scheduled to renew their membership in the E-JIF effective January 1, 2022 and referred to Resolution #33-21 enclosed within the agenda packet.

**MOTION TO ADOPT RESOLUTION #33-21 RENEWING THE MONMOUTH JIF’S MEMBERSHIP IN THE NJ MUNICIPAL ENVIRONMENTAL RISK MANAGEMENT FUND EFFECTIVE JANUARY 1, 2022.**

**MOTION:** Commissioner Bertrand  
**SECOND:** Commissioner Capp  
**ROLL CALL VOTE:** Unanimous

**MEL MEETING** – Mr. Sacco reported that the MEL also met on September 1, 2021 via Zoom and referred to Commissioner Nolan’s report on the meeting enclosed within the agenda packet. Commissioner Nolan added that the 2022 MEL budget is facing a 9.9% increase due to the volatility in the insurance and re-insurance markets leading to hard markets.

**MUNICIPAL EXCESS LIABILITY (MEL) JIF REPORT** - Mr. Sacco reported that at each meeting a representative of the MEL JIF will be asked to provide the membership with any updates that are pertinent to the local JIFs. He informed the Board that both he and one of the MEL Executive Directors, Mr. Hrubash, will provide an update.

**MEL 2022 Budget** – Mr. Sacco referred to the memorandum from the MEL regarding the projected 9.9% increase for the MEL 2022 budget. He advised that the market for excess and reinsurance is increasing at a more rapid pace than at any time since the MEL was created which is being compounded by recent court decisions, legislation, and administrative actions from Trenton that are causing a serious increase in claims. Mr.

Sacco said the Monmouth JIF loss funding in the budget is line with past years but noted that the increase at the MEL level will impact all local JIFs. He then proceeded to provide an overview on the various factors contributing to the MEL budget increase.

- **Property:** Coverage for fire, flood, and etc. is increasing 17.8% or \$2,385,343 because of the frequency of natural disasters over the past few years. This has caused a serious increase in prices charged by both the national and international property insurance markets.
- **Liability:** Liability claims are increasing at a rate of 5% to 10% per year because of the erosion of Title 59 in New Jersey's courts. The recent amendment in the Sexual Molestation statute of limitations will increase total liability costs by an estimated 6%. In some cases, towns are being hit with lawsuits based on allegations going back 40 years. However, these increases are being offset by the MEL's decision last fall to self-insure the \$3 million ex \$2 million layer saving \$1,432,378 (46.2%). As a result, the total liability appropriation is a reduction of \$91,780 (0.6%).
- **Workers' Compensation:** In addition to the Firefighters Cancer Presumption legislation, a recent Department of Labor decision will increase workers' compensation by 11% by directing governmental entities to pay workers' compensation on many accidental disability claims that were paid by the pension plans before the change. This is on top of continuing increases in Worker's Compensation medical costs and indemnity rates. Lastly, COVID pandemic has an estimated cost to the MEL of \$20 million, including 7 deaths. As a result, the MEL's budget for Workers' Compensation is increasing \$1,317,871 (12.5%).
- **Cyber:** Claims and excess premiums are increasing \$1,342,671 (91.1%) in response to increased cyberattacks on municipal government. The MEL Cyber Task Force is currently studying additional measures to control this cost.
- **2021 MEL Budget:** The MEL held its 2021 budget flat to assist the membership with dealing with the COVID pandemic. The flat budget in the previous year essentially creates a 2-year increase for the 2022 budget.

Chairman Rogers commented that Mr. Sacco would like the Finance Committee to meet sooner rather than later to discuss the challenges for the 2022 budget for the Monmouth JIF. He added that the fund office will be contacting the Finance Committee in the upcoming weeks and everyone should understand that there will be a larger budget increase than there has been in years past.

**COMPETITIVE CONTRACT PROCESS** – Mr. Sacco reported that the Board authorized the Fund QPA to issue a Competitive Contract RFP for the position of Payroll Auditor. He noted that the return date for the proposal was August 10<sup>th</sup> and one response was received, Bowman & Company. Mr. Sacco advised that a resolution for reappointment will be included in the reorganization meeting agenda in January.

**FUND ATTORNEY AND DEFENSE PANEL RFPs** – Mr. Sacco reported that the Board authorized the Fund QPA to issue RFPs for the position of Fund Attorney and Defense Panel with a return date of August 10<sup>th</sup>. He referred to the list of respondents enclosed within the agenda and advised that the Chairman will appoint an Evaluation Committee to review the responses for the position of Fund Attorney. He added that a recommendation will be made during a later meeting.

**RFQ PROCESS** – Mr. Sacco reported that the secured pricing for the CDL Drug & Alcohol Monitor and Audiometric & Respiratory testing provider will expire December 31, 2021. He advised that the Fund QPA is requesting authorization to proceed in the RFQ process for the 2022 Fund year. Mr. Sacco added the Fund will have to advertise, pursuant to N.J.S.A. 19:44A-20.4 et. Seq. for the positions.

**MOTION TO ISSUE AN RFQ FOR CDL DRUG & ALCOHOL MONITOR AND AUDIOMETRIC & RESPIRATORY TESTING PROVIDER FOR THE PURPOSE OF SECURING PRICING FOR THE MEMBERSHIP PURSUANT TO THE FAIR AND OPEN PROCESS OUTLINED IN N.J.S.A. 19:44A-20.4 et. Seq.**

<b>MOTION:</b>	Commissioner Capp
<b>SECOND:</b>	Commissioner Nolan
<b>ROLL CALL VOTE:</b>	Unanimous

**DUE DILIGENCE REPORTS** - Mr. Sacco referred the Committee to the Financial Fast Track chart as of July 31<sup>st</sup> contained within the agenda booklet. He advised that there is a deficit in the 2021 fund year, but noted that there is enough surplus in the other fund years to extinguish the deficit. Mr. Sacco reported that the Fund’s statutory surplus position is \$10.3 million which will assist in the 2022 budget cycle.

**ATTORNEY**

Mr. Cleary indicated that he had nothing to report.

**SAFETY DIRECTOR**

Mr. Mirarchi reviewed the July/August activities and the September agenda. He advised the Committee of upcoming meetings and trainings. He then referred to the Safety Director’s bulletins that were recently released enclosed within the agenda booklet. Mr. Mirarchi also referred to the MSI NOW and MSI DVD utilization report.

Lastly, Mr. Mirarchi reported that PEOSH has resumed their inspections and has visited several members of the Ocean JIF and he anticipates they will begin visiting Monmouth JIF members in the near future. He advised that he has compiled a list of items PEOSH will be looking for when they conduct their inspections. Chairman Rogers added that Mr. Mirarchi is a great resource when it comes to PEOSH visits and members should contact him if they need assistance.

*Safety Report Attached and Made Part of the Minutes*

**UNDERWRITING MANAGER**

Mr. Cooney began his report by introducing Mr. Jonathon Tavares, from Conner Strong & Buckelew. He advised that Mr. Tavares is a member of the underwriting team and will be providing the underwriting report for the meeting. Mr. Tavares referred to the underwriting team’s renewal memorandum enclosed within the agenda packet. He advised that, as previously

discussed, the underwriting team is entering the renewal undergoing a hard market. He emphasized that it is critical for the membership to enter their renewal exposure data in Origami for the renewal.

Mr. Tavares then referred the Cyber Compliance report enclosed within the agenda packet. He reminded the Board that version 2 of the Cyber Risk Management Program has been officially released. Mr. Tavares reported that any member that is in compliance with Tier 1 or 2 of the original program are grandfathered in and considered compliant until 1/1/22. He noted that at that time those members will be required to re-certify. He added that version 2 of the Cyber Risk Management plan includes a Tier 3.

Lastly, Mr. Tavares referred to the list of certificates issued for the month enclosed within the agenda packet and asked if there were any questions on his report. Commissioner Hubeny asked if the requirement for a set course of training in the Cyber Risk Management Program has been issued yet, whether on video or online. Mr. Cooney advised that the underwriting team does not issue the training as it is up to the membership to obtain, which can be done in multiple formats. Commissioner Hubeny asked if there is a standard requirement set for all members with regard to the set course training. Mr. Cooney advised that the standard is an hour per year training requirement where 4 areas of security risks are discussed. Mr. Cooney asked if the fund ever considered doing JIF wide cyber training. Mr. Thorpe advised that the JIF obtained secured pricing from the company KnowBe4 to conducting cyber training for the membership several years back and Mr. J. Casagrande assisted in that process. Mr. J. Casagrande added that he assisted in formulating an agreement with KnowBe4 to offer cyber training for the entire membership. He further added that numerous informational sessions were conducted for the membership and a few members signed up for the service. Mr. Sacco suggested that Mr. Cooney discuss a JIF wide cyber training implementation. Mr. Cooney advised that the MEL Cyber Task Force will be meeting in the upcoming days and he will inquire. Chairman Rogers suggested finding a way to add cyber training to the MSI so that all local JIFs in the MEL system would have access to it. Mr. Cooney indicated that he would bring the suggestion to the Cyber Task Force. Mr. Shives commented that J.A. Montgomery would welcome the addition of a cyber-training component to the MSI and he will also be involved in the discussions with the Cyber Task Force. Mr. Hrubash suggested that the 4 areas of cyber security risks be re-circulated to the membership.

*List of Certificates made part of the Minutes.*

#### **RISK MANAGEMENT CONSULTANTS:**

Mr. Avalone began by congratulating Commissioner Cole and Commissioner Hubeny on their upcoming retirements. He added that it has been a pleasure working with them both through the years.

Mr. Avalone reminded the Board that the deadline for compliance with the MEL Public Officials and Employment Practices Liability Risk Management Program has been extended to November 1, 2021. He advised that the Fund Risk Managers continue to track member's compliance status, including police command training completion.

Lastly, Mr. Avalone reminded the Board that lack of reporting exposure changes, such as building a structure of substantial value and not securing evidence of insurance for the builders' risk, can jeopardize coverage.

Mr. Casagrande reminded the Board that all Police Chiefs must complete the mandatory training by the November 1 Employment Practices Liability Risk Management Program deadline.

Mr. Casagrande advised that the Underwriting Manager's office has contacted municipal clerks of towns that are renewing their JIF membership to secure updated bond applications for statutory positions.

Lastly, Mr. Casagrande advised that there is DER training scheduled for September 23<sup>rd</sup>.

*Report and Attachments of Risk Management Consultants made a part of the Minutes*

**MANAGED CARE:**

Ms. Gallo referred the Committee to her report enclosed within the agenda booklet. She informed the Committee that through the month of August, there has been a savings of \$1,707,392.70 resulting in 73% savings. Ms. Gallo then referred to the COVID-19 Activity Report enclosed within the agenda packet.

**OLD BUSINESS**

None.

**NEW BUSINESS**

Commissioner Hubeny advised that he will be retiring on October 15<sup>th</sup>. He said that he is happy to have been a part of all the work that the JIF does for its members, the people of the communities and the taxpayers. Commissioner Hubeny thanked everyone for their professionalism, hard work, dedication, and effort put forth and wished everyone the best of luck in the future.

**PUBLIC COMMENT**

None.

**CLAIMS COMMITTEE**

Chairman Rogers informed the audience that the claims were reviewed by the Claims Committee prior to the meeting and is recommending approval of the same. He then asked for a motion to approve the claims as recommended by the Claims Committee.

**MOTION TO APPROVE PAYMENT OF CLAIMS AS RECOMMENDED BY THE CLAIMS COMMITTEE.**

WC  
2019151079  
2022243565



2022242643  
2022242222  
2022244638  
2021241086  
2021214825  
2019166063  
2022242543  
2018124233  
2022244629

GL/PRP/AL  
2018110798  
2018132170  
2019158244  
2020192281  
2022243560  
2021227365  
2022244012  
2022244865  
2022242069  
2020188093

<b>MOTION:</b>	Commissioner Capp
<b>SECOND:</b>	Commissioner Hubeny
<b>ROLL CALL VOTE:</b>	Unanimous

**CLOSING COMMENTS**

Chairman Rogers said he would like to make a few comments before the meeting is adjourned. He said Commissioner Hubeny is retiring from his position of the Atlantic Highlands Borough Administrator, has been a Fund Commissioner since 2006 and has served on a variety of Committees, including joining the Executive Board in 2021. Chairman Rogers said he appreciates Commissioner Hubeny’s help with the fund and thanked him for his service.

Chairman Rogers said Commissioner Cole is also retiring and has been the Borough Clerk in West Long Branch since 1996. He added that Commissioner Cole has been a Fund Commissioner since 1997 and has been a member of the Executive Board since 2013. Chairman Rogers said Commissioner Cole has been a great advocate for the fund and thanked her for her service. Commissioner Cole thanked all of the Board members and Professionals for their help, guidance, and support throughout the years.

**MOTION TO ADJOURN MEETING**

<b>MOTION:</b>	Commissioner Cole
<b>SECOND:</b>	Commissioner Hubeny
<b>VOTE:</b>	Unanimous

Meeting Adjourned at: 2:09 P.M.

NEXT MEETING:   October 2021  
                          Meeting format TBD  
                          1:30 P.M.

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Secretary

**MONMOUTH COUNTY MUNICIPAL JOINT INSURANCE FUND  
SUPPLEMENTAL BILLS LIST**

Resolution No. 28-21

JULY 2021

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Monmouth County Municipal Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR AGGREGATE**

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
002142			
002142	MUNICIPAL EXCESS LIABILITY JIF	MEL TRIGGER ASSESSMENT 12.31.2020	214,398.74
			<b>214,398.74</b>
		<b>Total Payments FY AGGREGATE</b>	<b>214,398.74</b>

**FUND YEAR 2021**

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
002143			
002143	MUNICIPAL EXCESS LIABILITY JIF	FPB - 3RD QTR 2021	3,990.25
			<b>3,990.25</b>
002144			
002144	MUNICIPAL EXCESS LIABILITY JIF	PROPERTY - 3RD QTR 2021	270,779.25
002144	MUNICIPAL EXCESS LIABILITY JIF	MEL - 3RD QTR 2021	580,421.00
			<b>851,200.25</b>
002145			
002145	MUNICIPAL EXCESS LIABILITY JIF	MSI - 3RD QTR 2021	20,350.00
			<b>20,350.00</b>
002146			
002146	THE CANNING GROUP LLC	QPA SERVICES 5/21	583.33
			<b>583.33</b>
002147			
002147	ALLIED RISK MANAGEMENT SERVICE, LLC	RMC FEE 2ND HALF 21 - MIDDLETOWN TWP	22,839.06
			<b>22,839.06</b>
		<b>Total Payments FY 2021</b>	<b>898,962.89</b>
		<b>TOTAL PAYMENTS ALL FUND YEARS</b>	<b>\$1,113,361.63</b>

\_\_\_\_\_  
Chairperson

Attest:

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

# MONMOUTH COUNTY MUNICIPAL JOINT INSURANCE FUND BILLS LIST

Resolution No. 29-21

AUGUST 2021

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Monmouth County Municipal Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2021**

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
002148			186,853.00
002148	N.J. MUNICIPAL ENVIRONMENTAL	EJIF 2ND INSTALL 2021	<b>186,853.00</b>
002149			48,064.23
002149	QUAL-LYNX	TPA 8/21	48,064.23
002149	QUAL-LYNX	OUTSIDE ADJ 8/21	6,840.28
			<b>54,904.51</b>
002150			16,328.67
002150	J.A. MONTGOMERY RISK CONTROL	SAFETY DIRECTOR 8/21	16,328.67
002151			17,589.08
002151	QUALCARE, INC.	MANAGED CARE 8/21	17,589.08
			<b>17,589.08</b>
002152			61.17
002152	PERMA	POSTAGE JUNE & JULY 2021	61.17
002152	PERMA	EXEC DIRECTOR 8/21	33,105.00
002152	PERMA	LOSS FUND MGT 8/21	2,925.08
			<b>36,091.25</b>
002153			3,782.83
002153	THE ACTUARIAL ADVANTAGE, INC.	ACTUARY 8/21	3,782.83
			<b>3,782.83</b>
002154			9,027.50
002154	CLEARY GIACOBBE ALFIERI & JACOBS, LLC	LITIGATION MGT THRU 7/27/2021	9,027.50
002154	CLEARY GIACOBBE ALFIERI & JACOBS, LLC	ATTORNEY FEE 8/21	1,729.50
			<b>10,757.00</b>
002155			1,760.00
002155	STEPHEN M. MAYER	TREASURER 8/21	1,760.00
			<b>1,760.00</b>
002156			59.30
002156	ASBURY PARK PRESS	AD 7.13.2021	59.30
002156	ASBURY PARK PRESS	ad 7.10.2021	80.00
002156	ASBURY PARK PRESS	AD 7.13.2021	58.40
			<b>197.70</b>

002157			
002157	ALLSTATE INFORMATION MANAGEMNT	ARC SERVICE&STORAGE 6.30.2021	59.52
			<b>59.52</b>
002158			
002158	DANSKIN INSURANCE AGENCY INC.	RMC FEE 8/21	45,102.10
			<b>45,102.10</b>
002159			
002159	DANSKIN INSURANCE AGENCY INC.	FOOD & BEV-CLAIMS & SAFETY MTG 3.12.2021	228.49
002159	DANSKIN INSURANCE AGENCY INC.	BRANCHES CATERING - 2021 DEPOSIT	375.00
			<b>603.49</b>
002160			
002160	CONNER STRONG & BUCKELEW	UNDERWRITING MGR 8/21	1,042.00
			<b>1,042.00</b>
002161			
002161	EXECU-TECH, INC.	WEBSITE 8/21	200.00
			<b>200.00</b>
002162			
002162	THE CANNING GROUP LLC	QPA 6/21	583.33
			<b>583.33</b>
002163			
002163	BORDEN PERLMAN	MILLSTONE RMC 8/21	12,186.00
			<b>12,186.00</b>
		<b>Total Payments FY 2021</b>	<b>388,040.48</b>
		<b>TOTAL PAYMENTS ALL FUND YEARS</b>	<b>\$388,040.48</b>

\_\_\_\_\_  
Chairperson

Attest:  
\_\_\_\_\_

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

**MONMOUTH COUNTY MUNICIPAL JOINT INSURANCE FUND SUPPLEMENTAL  
BILLS LIST**

Resolution No. 30-31

AUGUST 2021

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Monmouth County Municipal Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2021**

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
002140			
002140	RESPONSE LAW	VOID & REISSUE	(1,500.00)
002164			
002164	RESPONSE LAW	WEBINAR - BEACHFRONT OPS 2021	1,500.00
			<b>1,500.00</b>
002165			
002165	THE CANNING GROUP LLC	QPA 7/21	583.33
			<b>583.33</b>
		<b>Total Payments FY 2021</b>	<b>583.33</b>
		<b>TOTAL PAYMENTS ALL FUND YEARS</b>	<b>\$583.33</b>

\_\_\_\_\_  
Chairperson

Attest: \_\_\_\_\_

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

# MONMOUTH COUNTY MUNICIPAL JOINT INSURANCE FUND BILLS LIST

Resolution No. 31-21

SEPTEMBER 2021

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Monmouth County Municipal Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR 2020**

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
002166			
002166	DANSKIN INSURANCE AGENCY INC.	RMC BALANCE 2020	226.04
			<b>226.04</b>
002167			
002167	FAIRVIEW INSURANCE AGENCY	KEYPORT RMC BALANCE 2020	68.84
			<b>68.84</b>
		<b>Total Payments FY 2020</b>	<b>294.88</b>

**FUND YEAR 2021**

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
002168			
002168	QUAL-LYNX	TPA 9/21	48,064.23
002168	QUAL-LYNX	OUTSIDE ADJ 9/21	6,840.28
			<b>54,904.51</b>
002169			
002169	J.A. MONTGOMERY RISK CONTROL	SAFETY DIRECTOR 9/21	16,328.67
			<b>16,328.67</b>
002170			
002170	QUALCARE, INC.	MANAGED CARE 9/21	17,589.08
			<b>17,589.08</b>
002171			
002171	PERMA	LOSS FUND MGT 9/21	2,925.08
002171	PERMA	ED 9/21	33,105.00
			<b>36,030.08</b>
002172			
002172	THE ACTUARIAL ADVANTAGE, INC.	ACTUARY 9/21	3,782.83
			<b>3,782.83</b>
002173			
002173	CLEARY GIACOBBE ALFIERI & JACOBS, LLC	ATTORNEY 9/21	1,729.50
002173	CLEARY GIACOBBE ALFIERI & JACOBS, LLC	LITIGATION MGT THRU 8/24/2021	10,123.00
			<b>11,852.50</b>
002174			
002174	STEPHEN M. MAYER	TREASURER 9/21	1,760.00
			<b>1,760.00</b>
002175			
002175	ALLSTATE INFORMATION MANAGEMNT	ARC SERVICE&STORAGE 7/21	59.52
			<b>59.52</b>
002176			
002176	DANSKIN INSURANCE AGENCY INC.	RMC 9/21	45,102.10
			<b>45,102.10</b>
002177			
002177	CONNER STRONG & BUCKELEW	UNDERWRITING MGR 9/21	1,042.00
			<b>1,042.00</b>

002178			
002178	EXECU-TECH, INC.	WEBSITE 9/21	200.00
			<b>200.00</b>
002179			
002179	THE CANNING GROUP LLC	QPA 8/21	583.33
			<b>583.33</b>
002180			
002180	RED BANK BOROUGH	OVERPAYMENT ON ASSM 2ND INSTALL 2021	11,722.00
			<b>11,722.00</b>
		<b>Total Payments FY 2021</b>	<b>200,956.62</b>
		<b>TOTAL PAYMENTS ALL FUND YEARS</b>	<b>\$201,251.50</b>

\_\_\_\_\_  
Chairperson

Attest:  
\_\_\_\_\_

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer



**RESOLUTION NO. 32-21**

**RESOLUTION TO RENEW MEMBERSHIP  
MUNICIPAL EXCESS LIABILITY RESIDUAL CLAIMS FUND**

**WHEREAS**, the Municipal Excess Liability Residual Claims Fund (“RCF”), a nonprofit public entity in the State of New Jersey, was formed pursuant to N.J.S.A. 40A:10-36, et seq., to provide residual risk management to its member Joint Insurance Funds (“JIF”); and

**WHEREAS**, in accordance with N.J.S.A. 40A:10-42, the RCF may provide coverage to its member JIFs by self-insurance, the purchase of commercial insurance or reinsurance, or any combination thereof; and

**WHEREAS**, the purchase of such coverage by the RCF is exempt from public advertising and bidding requirements pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) and 40A:11-5(1)(m) as an extraordinary unspecifiable service (“EUS”) so long as the contract entered into is awarded in accordance with the requirements for EUSs; and

**WHEREAS**, pursuant to N.J.S.A. 40A:65-14, the governing bodies of two or more Local Units may enter into an agreement to provide for the formation of the joint operation of any public services, public improvements, works, facilities, or undertakings which the local units are empowered to operate; and

**WHEREAS**, pursuant to N.J.S.A. 40A:65-9 et seq. the RCF, if necessary, shall obtain coverage and fund approved claims on behalf of its members JIFs in accordance with the Local Public Contracts Law; and

**WHEREAS**, in accordance with N.J.S.A. 40A:10-36 et seq., a JIF wishing to join the RCF to obtain the benefits of joint public entity membership may do so by adopting a resolution; and

**WHEREAS**, the Executive Committee of the **Monmouth Municipal Joint Insurance Fund** has determined that renewing their membership in the Residual Claims Fund is in the best interests of the member local units.

**NOW, THEREFORE, BE IT RESOLVED** that the Fund Commissioners of the **Monmouth Municipal Joint Insurance Fund** does hereby resolve and agree to renew its membership in the Residual Claims Fund for a period of three (3) years, the commencement of which shall be January 1, 2022. For the purpose of determining the term, any portion of the Fund year shall be considered a full year; and

**BE IT FURTHER RESOLVED** that the **Monmouth Municipal Joint Insurance Fund** hereby adopted the Bylaws of the Residual Claims Fund. Coverage will be provided in accordance with the terms, conditions and limitations as contained in the Residual Claim Fund's Commercial Excess Insurance or Reinsurance, and Bylaws; and,

**BE IT FURTHER RESOLVED** that the Chairman of the **Monmouth Municipal Joint Insurance Fund**, or other authorized representative, is authorized and directed to execute any and all written agreements necessary for membership in the Residual Claims Fund including, but not limited to, the Indemnity and Trust Agreement in order to implement membership by the **Monmouth Municipal Joint Insurance Fund** in the Residual Claims Fund according to its Bylaws, N.J.S.A. 40A:10-36 et seq.), administrative regulations, and any other statutes or regulations pertaining thereto.

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**MONMOUTH MUNICIPAL JOINT INSURANCE FUND**

**RESOLUTION NO. 33-21**

**RESOLUTION TO RENEW MEMBERSHIP NEW JERSEY MUNICIPAL ENVIRONMENTAL RISK MANAGEMENT FUND**

**WHEREAS**, the **New Jersey Municipal Environmental Risk Management Fund** (“E-JIF”), a nonprofit public entity in the State of New Jersey, was formed pursuant to N.J.S.A. 40A:10-36 et seq. to provide risk management for member Joint Insurance Funds (“JIF”) against bodily injury and property damage claims arising from environmental impairment liability and legal representation therefor to the extent and for coverages approved by the Commissioner of Banking and Insurance; and

**WHEREAS**, in accordance with N.J.S.A. 40A:10-42, the E-JIF may provide coverage to its member JIFs by self-insurance, the purchase of commercial insurance or reinsurance, or any combination thereof; and

**WHEREAS**, such coverage more specifically includes Third Party Liability, First Party Coverage, Public Officials Liability, De Minimus Abandoned Toxic Waste Sites Buy-Out, Legal Services and Storage Tank Systems Coverages; and

**WHEREAS**, the purchase of such coverage by the E-JIF is exempt from public advertising and bidding requirements pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) and 40A:11-5(1)(m) as an extraordinary unspecifiable service (“EUS”) so long as the contract entered into is awarded in accordance with the requirements for EUSs; and

**WHEREAS**, pursuant to N.J.S.A. 40A:65-14, the governing bodies of two or more Local Units may enter into an agreement to provide for the formation of the joint operation of any public services, public improvements, works, facilities, or undertakings which the local units are empowered to operate; and

**WHEREAS**, pursuant to N.J.S.A. 40A:65-9 et seq. the E-JIF shall obtain coverage on behalf of its members JIFs in accordance with the Local Public Contracts Law; and

**WHEREAS**, in accordance with N.J.S.A. 40A:10-36 et seq., a JIF wishing to join the E-JIF to obtain the benefits of joint public entity membership may do so by adopting a resolution; and

**WHEREAS**, the **Executive Committee/Fund Commissioners** of the **Monmouth Municipal Joint Insurance Fund** has determined that membership in the E-JIF is in the best interests of the member Local Unit.

**NOW THEREFORE BE IT RESOLVED** that the **Board of Fund Commissioners** of the **Monmouth Municipal Joint Insurance Fund** do hereby resolve and agree to renew their membership in the E-JIF for a period of three (3) years, effective January 1, 2022; and

**BE IT FURTHER RESOLVED** that the application for membership is for the purpose of obtaining the following types of coverages:

- |             |                                      |
|-------------|--------------------------------------|
| Section I   | Third Party Liability                |
| Section II  | On-Site Clean-up Costs               |
| Section III | Public Officials Pollution Liability |
| Section IV  | De Minimus Abandoned Waste Sites     |
| Section V   | Storage Tank Systems                 |

any other benefits and coverage that is provided to participating members in good standing

**BE IT FURTHER RESOLVED** that the Chairman of the **Monmouth Municipal Joint Insurance Fund** or other authorized representative, is authorized and directed to execute any and all written agreements necessary for membership in the E-JIF including, but not limited to, the Indemnity and Trust Agreement in order to implement membership by the **Monmouth Municipal Joint Insurance Fund** in the E-JIF according to its Bylaws, N.J.S.A. 40A:10-36 et seq.), administrative regulations and any other statutes or regulations pertaining thereto.

**MONMOUTH MUNICIPAL JOINT INSURANCE FUND**

